



MY Hobbies

**Travel**

**Music**

**Sport**

**Cinema**

**Reading**

**Dog**



My personaL  
SUCCESS

**I fully understood** the

operation of a travel agency.

I was involved in

**acquiring new clients**

We managed to

**increase revenue by 15%.**

As a trainee, I was able to

**look into** the day-to-day

operation of a hotel

**I have established** a good

relationship with both

management and guests



Language Skills

**English advanced “C” language exam, 2006. TELC**

*I use it on a daily during my work.*

ENGLISH

**Passive, basic knowledge**

*I can understand myself at basic level.*

GERMAN



Studies

**Economist, management, marketing specialization**

*Szent István University*

*Faculty of Economics and Social Sciences*

2006 – 2008

**Idegenforgalmi és szálloda szak**

*Budapest Business School*

*Faculty of Commerce, Catering and Tourism*

2002 – 2006



About me

I consider myself a person with a strong sense of responsibility,

who is a reliable, prudent, accurate and demanding colleague.

I would like to find a job at a company with a secure background

and I would like to achieve my goals with my colleagues.

Work Experience

2010 –

at present

**Turist assistant**

*Bon Voyage Travel Agency*

Making offers and communicating with partners

Billing tasks

Website management

Encouraging existing customers to use new services

(newsletter, travel trends, news)



2006 – 2010

**Event organizer trainee**

*Continental Hotel*

Welcoming guests

Participation in the organization of events

Planning, organizing and

implementing programs for guests

Performing administrative tasks

8 years

Turist

experience

4 years

Event organizer experience



MY Abilities

Excel

MS Word

PowerPoint

Outlook

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Anita Dóra Minta

Tourist assistant



03/01/1984



Social és egyéb link

**LinkedIn**

hu.linkedin.com/in/mintaanita

**Portfolio**

https://drive.google.com/drive/dóra

